

Photography Invoice

Invoice Details

[Your Logo]

Invoice Number: [INV-0001]

Invoice Date: [Month DD, YYYY]

Payment Due: Net [14] days - due [Month DD, YYYY]

From

Photographer / Studio: [Your Name / Studio Name]

Contact: [Name, Email, Phone]

Address: [Street, City, State, ZIP]

Bill To

Client Name: [Client Name]

Client Address: [Street, City, State, ZIP]

Session: [Wedding / Portrait / Event] - [Month DD, YYYY]

Contract Reference: [Agreement dated Month DD, YYYY]

Charges

Item	Details	Qty / Hours	Rate	Total
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SESSION FEES				
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[Session or package]	[Coverage description]	[Hours]	[\$0.00]	[\$0.00]
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[Additional coverage hours]	[Overtime beyond package]	[Hours]	[\$0.00]	[\$0.00]
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[Second shooter]	[If applicable]	[Hours]	[\$0.00]	[\$0.00]
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[Engagement / add-on session]	[If applicable]	[Hours]	[\$0.00]	[\$0.00]
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			Session fees Subtotal	[\$0.00]
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PRINTS & PRODUCTS				
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[Print or album 1]	[Size, finish]	[Qty]	[\$0.00]	[\$0.00]
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[Print or album 2]	[Size, finish]	[Qty]	[\$0.00]	[\$0.00]
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[Digital add-ons]	[Extra edited images, expedited delivery]	[Qty]	[\$0.00]	[\$0.00]
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[Other product]	[Description]	[Qty]	[\$0.00]	[\$0.00]
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			Prints & products Subtotal	[\$0.00]
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			Subtotal	[\$0.00]
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			[8]% Tax	[\$0.00]
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			Total	[\$0.00]
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			Retainer Paid	[\$0.00]
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			Balance Due	[\$0.00]
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Payment

Payment Terms: Balance due Net [14] days; gallery delivered upon full payment

Payment Methods: [Bank transfer, card, check]

Late Fee: [1.5]% per month on overdue balances